



## VoIP Networkx Reseller Letter of Agency (LOA)

Please complete this form if you would like to transfer your phone number/s to VoIP Networkx. Please be sure to email or fax a copy of your current phone bill to 952-252-2990 or email to support@voipnetworkx.com. Please be sure that your bill copy includes: Phone Number, Customer Name, Billing Address, Current Phone Service Provider, and Account Number.

If you are porting multiple numbers, please be sure to include the summary page of you bill copy which displays each number on your account. Once your port request has been submitted, it will take between fourteen (14) and forty-five (45) days to complete the process. Please list the numbers that you would like to port below - be sure to include the area code for each entry. For questions about porting, please contact VoIP Networkx at **952-894-1984** or email **SERVICE@MNTELEPHONE.COM**.

### PORTING AUTHORIZATION

I, \_\_\_\_\_ certify that I am an authorized representative of (enter company name)

\_\_\_\_\_ and hereby authorize VoIP Networkx, Inc. to act on my behalf and to take the necessary steps in order to port my telephone number(s) to the VoIP Networkx IP Network. By signing below, I understand that I am granting VoIP Networkx the authority to communicate with my current telephone service provider(s) as well as complete any and all paperwork on my behalf in order to port my phone number(s) away from my current telephone service provider(s) to VoIP Networkx. I understand that either my electronic or written signature of this request may be accepted. I agree to send VoIP Networkx a current telephone bill copy as described at the top of this form. I further understand that my current telephone service provider(s) may assign a charge for porting. I further understand that my current telephone service provider may assign a charge for changing service providers and that I will be responsible for any such charge(s). I understand that I will be informed if my number is not portable to the VoIP Networkx VOIP network. I understand that the standard porting time is fourteen (14) to sixty (60) days, and that porting of my number is dependent upon release of my number(s) from my current carrier.

	PHONE NUMBER(S)	PORT DATE REQUESTED		PHONE NUMBER(S)	PORT DATE REQUESTED
1			11		
2			12		
3			13		
4			14		
5			15		
6			16		
7			17		
8			18		
9			19		
10			20		

**IMPORTANT: Do not cancel service with your current phone service provider until you receive notice that your number has been successfully ported and is active on VoIP Networkx. To do so will cause you to lose your phone number(s). DO NOT SUBMIT A PORT REQUEST UNLESS YOU WISH TO PORT YOUR NUMBER(S). SPECIFY THE DATE THAT YOU WISH THE PORT TO OCCUR. THERE WILL BE CANCELLATION FEES FOR CANCELLING THE PORT OF YOUR PHONE NUMBER(S) TO VOIP NETWORKX. REFER TO THE TERMS OF YOUR SERVICE AGREEMENT FOR INFORMATION ON THESE FEES.**

### CUSTOMER INFORMATION

Customer Name:		Billing Address:			
Main Phone Number:		Service Address:			
Company Rep Name:		Rep Email Address:			
Company Rep Signature:		Title:		Date:	
				Recv'd	