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## **Avaya Merlin Magix Phone System**

Changing the time on a Avaya Merlin Magix system is accomplished from the system programming console. The date is change separately from the time.

## Changing the date:

- 1. Press Menu
- 2. Press System Program
- 3. Press Exit or Start
- 4. Press System
- 5. Press Date
- 6. Enter the date as mmddyy where mm = month, dd = day, yy = year
- 7. Press Enter
- 8. Press Exit or Back
- 9. Press Home or Exit

## Changing the time:

- 1. Press Menu
- 2. Press System Program
- 3. Press Exit or Start
- 4. Press System
- 5. Press Time
- 6. Enter the date as hhmm where hh = hours & mm = minutes
- 7. Press Enter
- 8. Press Exit or Back
- 9. Press Home or Fxit